



2023 AGM – MEETING MINUTES

DATE	Tuesday 14th November 2023, 7:30pm	VENUE	Wallington County Grammar School	
ATTENDEES	Jamie Bean (PTFA President, Headmaster) Stephen Jefferys (Chair / Trustee) Dhan Mudiyansele (Vice Chair / Trustee) Vinai Haria (Treasurer / Trustee) Laura Fernie (Secretary / Trustee) Wayne Newall (Trustee) Nils Lofmark (Trustee) Ashish Gupta Bhashkar Mukherjee Heather Chinn Helen Power	JB SJ DM VH LF WN NL AG BM HC HP	Jackie Gardiner Jenny Little Lisa Galliers Mahmuda Chowdury Manir Chowdury Natasha Vythlingum Pallavi Mukherjee Rachel Kingston Ritu Agarwal Seema Trivedi Srini Maddimsetty Sunil Kumar Varsha Harai	JG JL LG MC MaC NV PM RK RA ST SM SK VaH
APOLOGIES	Helen Jefferys Melissa Franklin	HJ MF	Veshali Patel	VP

1.	<p>Welcome & Apologies</p> <p>SJ gave a warm welcome to to this year’s AGM attendees and accepted apologies as above. The minutes of 2022 AGM were approved.</p>	SJ
2.	<p>Summary of 2022/2023 PTFA year</p> <p>This was a successful year for the PTFA and we were able to hold a fuller calendar of events than restrictions had allowed for a few years.</p> <p>The events run by the PTFA could not be done without the many helpers drawn from the parents as well as the core PTFA team and support from staff and the school facilities team including the caretaker and SJ extended his thanks to all of them.</p> <p>During the year, the PTFA held the following events and fundraising activities during the year:</p> <ul style="list-style-type: none"> ● New Intake Year 7 Barbecue ● Y7 Parents Welcome Evening refreshment sales ● Y7 / 8 Disco ● House Music and House Drama refreshment sales ● Christmas Carol concert refreshment sales ● Second-hand school uniform sales; ● Mufti day ● The “100 Club” lottery; and 	SJ

WCGS PTFA: 2023 AGM - MEETING MINUTES

	<ul style="list-style-type: none"> • Shopper donations via Amazon Smile and Easyfundraising. <p>Unfortunately, we weren't able to hold a quiz night or Murder Mystery Evening due to scheduling. We will be holding our first Christmas Tree sale on Saturday 2nd December. The PTFA also coordinates volunteers to assist in the holding of 11+ familiarisation tests and we were able to return to full capacity for familiarisation tests in 2023.</p> <p>The PTFA provides funding for items in the school that aren't supported by the school budget and providing enhancements to the facilities and education of pupils at the school has a significant impact on many families in a wide geographical area.</p> <p>This year we have contributed to school departments for KS3 maths textbooks, floor monitors for Music & Drama, graphics tables, paints, canvas and aprons for Art & Design, classics books for the Library, USB headphones for Modern Foreign Languages, geared head drill for DT, grantnells frame for Chemistry, a vivarium for Biology and replacement of table tennis tables for PE. We have also supported the Lego club, the Chess club, 16th Wallington Scouts and the staff have a new table in the staffroom.</p> <p>During the year work has been underway on conversion of an existing space into two Drama studios and preparation for the installation of new cricket nets which were the large items bid for by the school in 2022.</p>	
<p>3.</p>	<p>Familiarisation test update from WCGS PTFA Ltd</p> <p>These could not take place without the enormous help provided across all the sessions from volunteers from the PTFA and DH extended his thanks to all.</p> <p>The tests from summer 2023 expect to make a profit in the region of £110k which will be donated to the PTFA. 2,643 tickets were sold for the 20 morning and afternoon sessions over 5 weekends from May - July, this included 49 places provided to children in receipt of Free School Meals.</p>	<p>DH</p>
<p>4.</p>	<p>Tickets for summer 2024 tests go on sale on January 1st, 2024.</p> <p>Treasurer's report</p> <p>Income for the year totalled £124k, including a donation of £110k from WCGS PTFA Ltd as proceeds from the Familiarisation Tests held in summer 2022.</p> <p>Expenditure for the year was £105k, mainly on the cricket nets but this total does include awards to the School of £18.9k through the termly bids process where any member of school staff can put forward small proposals for funding for their department, subject, club or society.</p> <p>As at the date of the AGM, the accounts have been approved by the Independent Examiner and ready to be submitted to the Charity Commission. The Treasurer extended his thanks to JL for conducting the Independent Examination this year and she confirmed that she was happy to do this again for the coming year.</p>	<p>VH</p>

WCGS PTFA: 2023 AGM - MEETING MINUTES

5. School major bids 2023/24

Development Officer This has been on the school plan for a number of years and is needed to develop an effective alumni community and it's fundraising potential, increase the level of parent contributions to the voluntary school fund (currently only 25%-33% contribute) and identify grant opportunities. A number of other grammar schools have similar posts and these have proved very successful. The school is seeking approval for the first year of salary + on costs for the post. It will be advertised as a one year contract with the hope that this will become a self-sustaining role by the end of this initial period.
Approved unanimously £45k with flex to increase to £50k if needed

New school oven Funding for an iCombo Rational Pro Oven for the school kitchen which will provide a greater range of food options for students (particularly grab and go options) and help us meet current demand in the cafe.

Approved £9,530

Interactive White Boards for Maths Funding five 75" Promethean Active Panel screens which will be able to use specialised software for teaching and modelling in mathematics as current screens are approaching the end of their useful lives.

Approved £16,680

Second Tranche of Table Tennis Replacements This is the final phase of refresh of all table tennis tables that allow the school to compete nationally.

Approved £1,000

Upgrade and expand IT provision in Sixth Form Private Study The PTFA requested more information and more detailed costs on this bid so it was not approved.

6. Election of officers and trustees

Chair - Stephen Jeffreys to remain in post for this academic year. **Nominated JG, Seconded NL**

Secretary - Laura Fernie to remain in post. **Nominated DT, Seconded HC**

Vice Chair - Dhanushka Mudiyansele stepped down and Sunil Kumar voted in, his son is current Y8 so this is good succession planning for move to Chair **Nominated SJ, Seconded VH**

Treasurer - Vinai Haria stepped down and Ashish Gupta voted in **Nominated LF, Seconded SK**

All officers are automatically Trustees and we can have a further six Trustees. VH and DT wish to remain Trustees after stepping down as officers. WN, HJ and VP all stepped down as Trustees and Mahmuda Chowdury (nominated JG, seconded WN) and Srini Maddimsetty (nominated VH, seconded HC) were voted in as new Trustees.

NEXT MEETING:

Tuesday, 5th December 2023, 7:30pm at the School

JB

SJ